



# Road Ranger Safety Meeting 03/16/2022

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Metric Engineering on behalf of FDOT District 2

# **GAINESVILLE ROAD RANGER SAFETY MEETING AGENDA**



**March 16, 2022**

**1. FIRST COAST ROAD RANGERS PRESENTATION**

**Scott Christmas**

**3. FDOT ITS Operations**

**Dee Dee Crews**

- A. MOT General Discussion**
- B. Safety**
- C. Procedural Errors**
- D. Road Ranger Operations Interaction**
  - a. Communication**
  - b. Dispatch**
  - c. Event Information**
- E. Phone / Tablet Issues**
- F. Safe Tows**

**4. AVL**

**Lisa Sparling / Dee Dee Crews**

- A. Breaks/ Shift Changes**
- B. Inspections**

**5. RTMC SUPERVISOR CONCERNS**

**Amanda Nichols**

**6. ROAD RANGER OPERATOR QUESTIONS**

**7. ACTION ITEMS**

**8. FINAL COMMENTS**

**FDOT/ 1<sup>st</sup> Coast Road Rangers**

Notes:

- Scott opened the meeting and welcomed everyone.
- Next Road Ranger Meeting April 20, 2022.
- Scott asked the Road Rangers to please make sure you sign in on the sign up sheet.
- Scott reminded the Road Rangers to please make sure you are getting vehicle information and getting approval before giving fuel out.
- Scott asked the Road Rangers to please make sure they are turning in their uniforms to be cleaned.
- Scott asked the Road Rangers to please use proper hygiene.
- Scott asked the Road Rangers to please keep the trucks cleaned.
- Scott reminded the Road Rangers to never take pictures of any events, talk to the media, talk about events among friends and do not post any events on social media.
- Scott reminded the Road Ranger, do not use the turn arounds. If you use the turn arounds and are involved in an accident you will be liable.
- Scott showed pictures of why Road Rangers are not allowed to use the turn arounds.
- Scott asked the Road Rangers to please make sure you are communicating with the TMC every 15 minutes.
- Scott advised the Road Rangers the only two times that you do not have to deploy cones are for the following reasons.
  - Red tags
  - Debris
- Scott reminded the Road Rangers they are not to get into motorist vehicle and please do not try to start motorist vehicle.
- Scott reminded the Road Rangers that if they do not know where to put the jack to get the manual for the vehicle. If you are still unsure call Scott.
- Scott advised the Road Rangers if they damage a vehicle due to improper placement of the jack and they did not look at manual or call Scott they will be responsible for the repair charges.
- Scott advised the Road Rangers if a vehicle is damaged due to a Road Ranger and they do not notify Scott and turn in a receipts then they are responsible for repairs.
- Scott went over the procedural errors.
- Scott went over MOT.

- Scott advised the Road Rangers to start getting ready for Hurricane Season.
  - Prepare your family/home.
  - Prepare for your animals.
  - Prepare for a week.
- Dee Dee advised the Road Rangers during Hurricane Season they might be called to help other Districts. So please be prepared.
- Scott went over break times and reminded them they get a 15 minute break. If you need longer due to issue please call the TMC and advise them so they can make notes.
- Scott advised the Road Rangers to please make sure they check their trucks before leaving the yard. Once you return if you are missing an item it will be your responsibility to replace it unless you advise Scott that it was missing.
- Dee Dee asked about any issues with the new Maintenance Contractor/DCS? No issues reported.
- Scott asked them to keep handing out comment cards.
- Scott advised the Road Rangers their service is being noticed.
- Scott thanked the Road Rangers for a great job.
- Meeting adjourned.







