



Road Ranger Safety Meeting 05/17/2023

Metric Engineering on behalf of FDOT District 2

ROAD RANGER SAFETY/TRAINING MEETING AGENDA



ROAD RANGER SAFETY MEETING AGENDA

May 17th, 2023

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| 1. FIRST COAST ROAD RANGERS PRESENTATION | Scott Christmas |
| 2. FDOT ITS Operations | Dee Dee Crews |
| A. MOT General Discussion | |
| B. Safety | |
| C. Procedural Errors | |
| D. Road Ranger Operations Interaction | |
| a. Communication | |
| b. Dispatch | |
| c. Event Information | |
| E. Phone / Tablet Issues | |
| F. Safe Tows | |
| 3. AVL | Shelby Mullins/Dee Dee Crews |
| A. Breaks/ Shift Changes | |
| B. Inspections | |
| 4. RTMC SUPERVISOR CONCERNS | Amanda Nichols |
| A. Radio Issues | |
| 5. ROAD RANGER OPERATOR QUESTIONS | |
| 6. ACTION ITEMS | |
| 7. FINAL COMMENTS | FDOT/ 1st Coast Road Rangers |

- Scotty opened meeting by introducing new employees
- Scotty went over topics to be covered this meeting
- Scotty went over things to do before leaving the yard for shift
 - Make sure trucks are cleaned inside and out
 - Check truck for all tools
 - Make sure all fluids on the truck are full and check tires
- Scotty advised road rangers of F.S. 316.003 which classifies road rangers as emergency vehicles
 - However, do not use the official use turn arounds
- Scotty reminded road rangers of things to do while driving
 - Drive in the right lane, 5mph below the posted speed limit
 - Look 3 times before merging into traffic
 - Keep your distance from the vehicle in front of you
 - Do not use your phone while driving
- Scotty went over things to do while on an event
 - Stop safely at an event, do not slam on brakes or cut across traffic. Go to next exit to turn around and come back
 - Place out all 15 cones
 - Whoever is on scene first at an event is the one in charge
 - All stops get called into TMC and put your sign board up
 - Stay in communication with TMC throughout the event
- Scotty discussed procedural errors for the month
- Scotty advised road rangers you must wear your seat belt at all times
- Scotty advised road rangers to not follow vehicles
 - Get the vehicle information and give to TMC
- Scotty showed diagram of how to correctly park on an event
- Scotty went over break and shift change notes
 - Limit breaks and shift changes to 15 minutes

- Do not take a break during peak times unless an emergency
 - Peak times are 6a-9a and 3p-7p
- Scotty went over MOT notes
 - All 15 cones get placed out on all events
 - Never turn your back to traffic
 - Always assume other drivers can not see you
 - Try to put a barrier between yourself and on coming traffic
 - Never trust anyone but yourself
 - Do not get in a hurry
- Scotty showed correct and incorrect MOT pictures
- Scotty reminded road rangers always get fuel approval from TMC before giving gas
 - Give TMC the tag on the vehicle
- Scotty advised road rangers that 24/7 routes do not get over time codes
- Scotty reminded road rangers to be short and factual on the radio
- Scotty advised do not post anything on social media or accepts tips of any form from motorists
- Scotty went over new cell phones that are being given to road rangers
- Scotty advised road rangers of where to go for help
- Scotty went over notes from HR
 - Check timesheet hours weekly
 - If there is an issue with your timesheet, report it to your supervisor
 - If you get hurt on the job, notify a supervisor immediately. If you go to the doctor for your injuries, you must get a clearance note to return to work
- Scotty asked if there have been issues with any vendors
- Scotty concluded meeting



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Gainesville



NAME	ORGANIZATION	ADDRESS	JOB TITLE	PHONE	EMAIL ADDRESS
Charles Reed	FCRR	GNV	Road Ranger/RISC	352 871 3038	Pugsly@yaleo.com
Carl Valdez	FCRR	GNV	Road Ranger		
Dixie Harper	FCRR	GNV	RR		
Eric Jordan	FCRR	GNV	Road Ranger		
Gregory	FCRR	GNV	Road Ranger	817 211 0125	
Adam Johnson	FCRR	GNV	Road Ranger		
Brandon Lipscomb	FCRR	GNV	Road Ranger		
WASH STEWART	RR	GNV	ROAD RANGER		
Dennis Martin	RR	GNV	Road Ranger	804 470 9593	
Charles Howard	RR	GNV	RR		
William Payne	FCRR	Alachua	RR		
Tony Sawyer	FCRR	Alachua	RR	386 266 6552	
HARLEY ESPINOSA	FCRR	ALACHUA	RR		
Samuel Santiago	FCRR	"	RR		



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NAME	ORGANIZATION	ADDRESS	JOB TITLE	PHONE	EMAIL ADDRESS
Alexis Velazquez	FCRR		RR	407 285 5727	AlexisV219@gmail.com
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Don Johnson	FCRR	Gainesville	RR	352 575 5441	Same
Ravi Srinivasan	FCRR	ALACHUA	RR	850 205 0266	
Danny Green	FCRR	Gainesville	RR	352 424 6388	
Dallas Bell	FCRR	Gainesville	RR	352 446 8477	dallasbell1196@icloud.com
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