



Road Ranger Safety Meeting

05/12/202
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Metric Engineering on behalf of FDOT District 2

GAINESVILLE ROAD RANGER SAFETY MEETING AGENDA



May 12, 2021

1. FIRST COAST ROAD RANGERS PRESENTATION

Scott Christmas

3. FDOT ITS Operations

Dee Dee Crews

- A. MOT General Discussion**
- B. Safety**
- C. Procedural Errors**
- D. Road Ranger Operations Interaction**
 - a. Communication**
 - b. Dispatch**
 - c. Event Information**
- E. Phone / Tablet Issues**
- F. Safe Tows**
- G. Public Cell Phone Use**

4. AVL

Lisa Sparling / Dee Dee Crews

- A. Breaks/ Shift Changes**
- B. Inspections**

5. RTMC SUPERVISOR CONCERNS

Amanda Nichols

- a. Abandoned Vehicles**
- b. Red Tags**

6. ROAD RANGER OPERATOR QUESTIONS

7. ACTION ITEMS

8. FINAL COMMENTS

FDOT/ 1st Coast Road Rangers

Notes:

- Scott opened the meeting and welcomed everyone.
- Next Road Ranger Meeting June 9, 2021.
- Scott advised the Road Rangers that if they miss 2 meetings without notifying him you will be terminated.
- Scott reminded the Road Rangers the 24hr routes do not need overtime codes. Please do not call the TMC and ask for overtime code.
- Scott asked them to please make sure they turn in their codes. They will start with an e for the east and a w for the west.
- Scott reminded the Road Rangers to please make sure their uniforms are clean. If they are not please turn them in to be cleaned.
- Scott reminded the Road Rangers to please do not post pictures on Social Media.
- Scott showed the statue rules for Emergency Lane usage.
- Scott advised the Road Rangers that if they do not know where to turn around at, to please call the TMC they can help you.
- Dee Dee will check to see if the Road Rangers can wear a brim hat as long as it has reflecting tape on it.
- Scott went over the chain of command with the Road Rangers.
- Scott asked the Road Rangers to please call the TMC if you cannot hear the operator.
- Amanda to ask about Mile Marker 373 in the SPARR App. The Road Rangers are unable to create an event in SPARR at that location.
- Scott went over general safety.
- Scott advised the Road Rangers to please make sure they do inventory on their truck before leaving the lot. Also make sure everything is in working order. Once you leave the lot you are responsible for anything lost or broken.
- Scott went over MOT. He showed pictures of good MOT and also gave suggestions on how to make it better.
- Scott went over break and shift change times.

- Scott reminded the Road Rangers that they cannot take breaks between 7am and 9am. If an emergency comes up and you need to take break during those hours please call Scott and advise him of the emergency.
- Scott advised the Road Rangers not to call off early. The call off times are at 12:45pm and 7pm.
- Scott asked the Road Rangers to please keep promoting Social Media.
- Scott advised the Road Rangers that if the motorist needs to use your cell phone that it is ok to let them.
- Scott advised the Road Rangers that we are an Emergency Service. This means in an emergency, you will be required to work. Please make sure you are prepared at home at all times.
- Dee Dee advised the Road Rangers they might help in other Districts if needed. Please be prepared.
- Scott advised Zello has been going smooth.
- Scott asked the Road Rangers to please be patient with the operators. Do not keep calling them.
- Scott asked the Road Rangers to please stay professional when on the radio/phone.
- Scott reminded the Road Rangers to please check in every 15mins if you are out of your truck. This is for your safety.
- Scott reminded the Road Rangers that no smoking/vaping aloud in or near the Road Ranger truck.
- Meeting adjourned.

