



Road Ranger Safety Meeting 12/07/2022

Metric Engineering on behalf of FDOT District 2



ROAD RANGER SAFETY MEETING AGENDA

December 7th, 2022

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| 1. FIRST COAST ROAD RANGERS PRESENTATION | Marshall Adkison |
| 2. FDOT ITS Operations | Dee Dee Crews |
| A. MOT General Discussion | |
| B. Safety | |
| C. Procedural Errors | |
| D. Road Ranger Operations Interaction | |
| a. Communication | |
| b. Dispatch | |
| c. Event Information | |
| E. Phone / Tablet Issues | |
| F. Safe Tows | |
| 3. AVL | Shelby Mullins/Dee Dee Crews |
| A. Breaks/ Shift Changes | |
| B. Inspections | |
| 4. RTMC SUPERVISOR CONCERNS | Amanda Nichols |
| A. Radio Issues | |
| 5. ROAD RANGER OPERATOR QUESTIONS | |
| 6. ACTION ITEMS | |
| 7. FINAL COMMENTS | FDOT/ 1st Coast Road Rangers |

Contractor Meeting:

- **TBA**

- Chris welcomed everyone to the meeting
- Chris had new employees introduce themselves
- Chris discussed things to do before leaving the yard
 - Make sure trucks are clean inside and out
 - Check fluids, blinkers, lights, and horn
 - Do a tool inventory
 - Double check hygiene and uniform
- Chris went over things to do while driving
 - Drive in the right lane 5 mph below posted speed limit
 - When changing lanes, look 3 times
 - Keep your distance from the vehicle in front of you
 - Look 3 times before pulling back into traffic
 - If you see someone needing assistance, go down to the next available turn around spot and come back. Do not cut across traffic
 - Do not use official turn arounds
 - Do not use your phone while driving
- Chris discussed chain of command at an event
 - Safety first
 - No texting while driving
 - Notify TMC on all stops
 - Sign boards up
 - All 15 cones out
 - Do not chase hats into the roadway
- Chris went over the usage of emergency vehicle use of turn arounds
- Chris went over the Procedural errors
- Chris discussed breaks and shift changes
 - Limit 15 minutes
 - Do not take during peak traffic times
 - Limit shift changes to 15 minutes

- Do not call off shift before your shift is over
- Chris discussed MOT Notes
 - Be aware of what is going on around you
 - All 15 cones get placed out
 - Use truck as a barrier, turn wheels in appropriate direction
 - Never sit in your truck on an event
 - Always assume other drivers will not see you
 - Do not get into a hurry
- Chris reminded the road rangers to check the gas gages before giving gas
- Chris advised road rangers that 24/7 hour routes do not get overtime codes
- Chris advised to turn safe tow codes into the office
- Chris went over radio etiquette
 - Be short but precise. Factual information only
 - Give route number, location, description, and whats going on
- Chris advised do not accept tips or compensation while working
- Chris advised road rangers to not post anything on social media
 - Only take pictures on the road ranger phone if TMC asks
- Chris discussed company cell phones usage
 - Communications with TMC or work related business only
 - Don't send text
 - Don't use music
 - Don't turn on hot spot
 - Only let public use phones if needed
- Chris advised road rangers do not speed
 - Trucks are tracked as well as the speed
- Chris went over Chain of Command for HR
- Issues with vendors? No issues per Road Rangers.
- Chris concluded meeting



Road Ranger Safety Meeting
Wednesday, December 7th, 2022
 Duval



NAME	ORGANIZATION	ADDRESS	JOB TITLE	PHONE	EMAIL ADDRESS
Jerry Brown	FCRR	Phillips	Driver		
Matthew Bonard	FCRR	Phillips	Driver		
Chris Mancini	FCRR	Phillips	RR		
Jeremy	FCRR	Phillips	RR		
William Handy	FCRR	Phillips	RR		
PHIL GAINES	FCRR	Phillips	RR		
Richard Allen	FCRR	Phillips	RR		
Thomas Hahn	FCRR	Phillips	RR		
James Elver	FCRR	Phillips	RR		
Joseph Bate	FCRR	Boate	RR		
Mike Clow	FCRR	Boate	RR		
Anthony Atkins	FCRR	Phillips	RR	904 402 1951	atkins@floridard.com
Christina Ross	FCRR	Boate	RR		
Darius L.	FCRR	Boate			
Tom Duggan	FCRR	Phillips	Sup	904 888 2003	td@floridard.com
Steph Mullins	Metric		Admin		

Amanda Nichols Metric
 Dee Dee Clews FDOT

Supervisor
 ITS Project Mgr.



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NAME	ORGANIZATION	ADDRESS	JOB TITLE	PHONE	EMAIL ADDRESS
Matthew Calhoun	FCRR		Boat Lake		
Scott Kuiters	FCRR				
Jodie Hall	FCRR		RR		
Chris Muecke	FCRR		RR		
Kyle Swartz	FCRR	Boate Blvd	RR		
Lydia Larkin	FCRR		RR		
Andy Harty	FCRR		RR		
AKELAND	FCRR	Boate Blvd	Sup		
Kenneth Robinson	FCRR	Phillips	RR		
Camron Gibson	FCRR	Phillips			
Loraine Odense	FCRR	Boate Blvd	RR		
Tiffany Smith	FCRR	Boate Blvd	RR		
Michael Lawson	FCRR	Boate Blvd	RR		
Josh Robinson	FCRR	Boate Rd	RR		
Jessica Kears	FCRR	Boate rd	RR		
John Adkin	FCRR	Boate Rd	Sup		