



# Road Ranger Safety Meeting

## 09/06/2023

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Metric Engineering on behalf of FDOT District 2



## **ROAD RANGER SAFETY MEETING AGENDA**

September 6<sup>th</sup>, 2023

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| <b>1. FIRST COAST ROAD RANGERS PRESENTATION</b>  | <b>Marshall Adkison</b>                        |
| <b>2. FDOT ITS Operations</b> <ul style="list-style-type: none"><li><b>A. MOT General Discussion</b></li><li><b>B. Safety</b></li><li><b>C. Procedural Errors</b></li><li><b>D. Road Ranger Operations Interaction</b><ul style="list-style-type: none"><li><b>a. Communication</b></li><li><b>b. Dispatch</b></li><li><b>c. Event Information</b></li></ul></li><li><b>E. Phone / Tablet Issues</b></li><li><b>F. Safe Tows</b></li></ul> | <b>Dee Dee Crews</b>                           |
| <b>3. AVL</b> <ul style="list-style-type: none"><li><b>A. Breaks/ Shift Changes</b></li><li><b>B. Inspections</b></li></ul>  | <b>Shelby Mullins/Dee Dee Crews</b>            |
| <b>4. RTMC SUPERVISOR CONCERNS</b>   | <b>Amanda Nichols</b>                          |
| <b>5. ROAD RANGER OPERATOR QUESTIONS</b>   |  |
| <b>6. ACTION ITEMS</b>   |  |
| <b>7. FINAL COMMENTS</b>   | <b>FDOT/ 1<sup>st</sup> Coast Road Rangers</b> |

### **Contractor Meeting:**

- **Contract Amendment**

- Chris started the meeting by welcoming everyone
- Chris advised after the meeting, road rangers will be talking about their 401K
- Chris had new employees introduce themselves
- Chris went over the topics to be covered this meeting
- Chris discussed things to do before leaving the yard
  - Clean and wash the trucks inside and out
  - Check operations of all supplies and fluids
  - Check that all tools are there and secure
  - Double check hygiene and uniform
- Chris went over F.S. 316.003 which is the use of emergency vehicles
- Chris discussed general safety while driving
  - Drive in the right lane, 5 mph below the posted speed limit
  - Look 3 times when changing lanes and merging into traffic
  - Keep safe distance from the vehicle in front of you
  - No texting while driving
  - Be proactive and always watch your surroundings
- Chris advised things to do at an event
  - Stop safely, if you pass an event go to next exit turn around and come back
  - Do not use official turn arounds
  - Pull off the road to read messages, type in an event or close one out
  - Put sign boards up and call all events into TMC
  - Stay in communication with TMC
  - Get all vehicle information
  - All 15 cones get put out. Do not use a construction cone or barrel that is out in the roadway
- Chris advised stay on route until your shift is over
  - Limit shift changes to 15 minutes

- Do not stage or park
- Chris went over procedural errors for the month
- Chris went over more general safety notes
  - Must have seat belt on at all times when driving
  - Do not follow motorists unless TMC request it
  - Slow down when a vehicle gets in front of you to keep proper distance
- Chris advised we are still in hurricane season
  - Be sure to prepare your family
  - Keep valuables in plastic bags
  - Have enough food and water
  - You will still work
- Chris discussed breaks and shift changes
  - Limit breaks and shift changes to 15 minutes
  - No breaks during peak traffic times. 6a-9a and 3p-7p
  - Off the yard by 6:15 and limit to 15 minutes on the yard
  - Do not call off shift before shift is over
- Chris showed some job well done emails that came in for the month
- Chris went over MOT notes
  - All 15 cones get placed out
  - Do not place your back to traffic
  - Always assume other drivers can't and won't see you
  - Put a barrier between yourself and on coming vehicles if possible
  - Point your tires in a direction if it was hit it will not push the truck into you
  - Never trust anyone but yourself
  - Unless an immediate risk to life or safety, do not get in a hurry
- Chris showed MOT pictures
- Chris went over a few notes

- Make sure to get approval from TMC before giving fuel
- All safe tow codes get turned into the office
- 24/7 routes do not get overtime codes
- Make factual but brief transactions on the radio
- Do not take any tips when working
- Do not make referrals to motorists for tows or services
- Do not post anything on social media
- Do not take pictures of an event unless requested by TMC
- Chris discussed company cell phone usage
  - Only use phones for work purposes
  - Do not get on the hotspot
  - Do not stream videos or music
- Chris advised chain of command and where to go for help
- Chris asked if there have been any issues with other vendors?
- Chris concluded meeting



**Road Ranger Safety Meeting**  
**Wednesday, September 6th 2023**  
 Duval



NAME	ORGANIZATION	ADDRESS	JOB TITLE	PHONE	EMAIL ADDRESS
MICHAEL Shrewsbury	FCRR		Road Ranger		
Anthony J. Wiley	FCRR	Phillips Hwy	Road Ranger	904-905-1129	
Anthony Pickett	FCRR	Phillips Hwy	RR		
Monash Peterson	FCRR	Phillips	RR		
Stefan Traut	FCRR	Boote	RR		
Lance and Glyn	FCC	Boote	SUB		
A. Heavy	FCRR	Phillips	Operator		
Jessica Rose	FCRR	Boote	RR		
L. Harves Jr.	"	"	"		
K. Callahan	"	Boote	RR		
McJannet	"	Boote	RR		
M. Lippincott	FCRR	Boote	RD		
K. Wilson	FCRR	Phillips	RD		
A. McDonald	FCRR	Boote	RR		
D. Stone	FCRR	Phillips	RR		
B. Lewis	FCRR	Phillips	RR		



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NAME	ORGANIZATION	ADDRESS	JOB TITLE	PHONE	EMAIL ADDRESS
Lina Dizon	FCRR	Phillips	Sup	904-905-9015	TD@ROADRANGER.COM
Richard Allen	FCRR	Phillips	Driver		
Matthew Bonar	FCRR	Phillips	Driver		
Jerry Austin	FCRR	Phillips	Driver	904-337-9129	
Chris Muscareau	FCRR	Phillips	Driver		
Scott Williams	FCRR	Phillips	Sup		
Carson Gibson	FCRR	Phillips	Driver		
Michael Brown	FCRR	Phillips	Driver		
Steven Stravara	FCRR	Phillips	Driver		
Kyle Swartz	FCRR	Boote Blvd	Driver		
Thomas Hudson	FCRR	Phillips	D		
Harvey Bradford	FCRR	Boote Blvd	Driver		
Isiah Hardy	FCRR	Phillips	Driver		
Jerry Lee	FCRR	Phillips	Driver		
Russ Chris	FCRR	Boote	Tow Driver		
Jim Boal	FCRR	Phillips	Driver		
Steve Wesup	FCRR	Phillips	Driver		
Jose Santiago	FCRR	Phillips	Driver	352-999-1194	

