



Road Ranger Safety Meeting 03/01/2023

Metric Engineering on behalf of FDOT District 2



ROAD RANGER SAFETY MEETING AGENDA

March 1st, 2023

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| 1. FIRST COAST ROAD RANGERS PRESENTATION | Marshall Adkison |
| 2. FDOT ITS Operations | Dee Dee Crews |
| A. MOT General Discussion | |
| B. Safety | |
| C. Procedural Errors | |
| D. Road Ranger Operations Interaction | |
| a. Communication | |
| b. Dispatch | |
| c. Event Information | |
| E. Phone / Tablet Issues | |
| F. Safe Tows | |
| 3. AVL | Shelby Mullins/Dee Dee Crews |
| A. Breaks/ Shift Changes | |
| B. Inspections | |
| 4. RTMC SUPERVISOR CONCERNS | Amanda Nichols |
| A. PENS – Red Tags | |
| B. Events | |
| 5. ROAD RANGER OPERATOR QUESTIONS | |
| 6. ACTION ITEMS | |
| 7. FINAL COMMENTS | FDOT/ 1st Coast Road Rangers |

Contractor Meeting:

- **Safe Charge**

- Chris began the meeting and asked if there were any new employees at the meetings
- Chris went over the topics to be discussed
- Chris discussed things to do before leaving the yard for shift
 - Clean and wash the truck inside and out
 - Check all fluids and supplies
 - Be sure the horn works; have had to replace a few over the last month
 - Take inventory of tools
 - Double check hygiene and uniform
- Chris went over the F.S. for emergency vehicles
- Chris reminded road rangers of things to do while driving
 - Stay in the right lane, 5mph below posted speed limit
 - When changing lanes or merging, look 3 times
 - Keep distance from the vehicle in front of you
 - No texting while driving
- Chris went over things to do at an event
 - If you pass an event, go to next available turn around and come back
 - Do not use official turn arounds
 - Follow chain of command at an event
 - Call TMC and put sign boards up on every event
 - Stay in communication with TMC
 - Get vehicle information
 - Deploy all 15 cones
- Chris went over procedural errors
 - 2 for the month
- Chris discussed breaks and shift change notes
 - Do not take breaks during peak traffic times unless an emergency
 - Be off the yard in 15 minutes for shift changes
 - Do not call off shift until shift is over
- Chris showed a job well done email for a road ranger
- Chris went over proper MOT
 - All 15 cones get placed out
 - Maintain situational awareness
 - Never turn your back to traffic
 - Always assume other drivers can't or won't see you
 - Put a barrier between yourself and on coming vehicles if possible
 - Always assume someone is going to hit your truck
 - Do not sit in your vehicle on an event
 - Point your tires in the proper direction when stopped
 - Don't trust anyone but yourself
 - Unless there is an immediate threat to safety, do not speed
- Marshall advised road rangers to not use motorists jacks to jack up a vehicle for a tire change
- Chris showed MOT pictures
 - Went over the goods and bads
- Chris discussed notes for fuel approval
 - Give TMC the event and tag for approval

- Check fuel gage to make sure it is empty
- Chris reminded road ranger 24/7 routes do not get OT code
- Chris advised all safe tow codes get turned into the office
- Chris reminded road rangers to be factual on the radio
- Chris advised road ranger do not accept any tips or compensation while working
- Chris went over the social media usage
 - Do not post events on social media
 - Do not post your employment as First Coast Road Ranger
- Chris told road rangers cell phone usage has gotten better
 - Road rangers will be getting new phones within the next few weeks
- Chris went over who to go to for help
- Issues with vendors?
- Chris concluded meeting



Road Ranger Safety Meeting

Wednesday, March 1st 2023
Duval



NAME	ORGANIZATION	ADDRESS	JOB TITLE	PHONE	EMAIL ADDRESS
Jackie Hall	FCRR		HO		
Michaelis Lopez	FCRR		ROAD RANGER		
Kenneth Peterson	FCRR	Phillips Hwy	RR		
Chris Muscarello	FCRR	Phillips	RR		
Kyle Swartz	FCRR	Boote Blvd.	Road Ranger		
Tiffany Smith	FCRR	Boote Blvd	RR		
Lorenzo Osborne	FCRR	Boote Blvd	RR		
Thomas Aubin	FCRR	Phillips	RR		
LAKELAND	FCRR	Boote Blvd	Sup		
Camron Gibson	FCRR	Phillips	RR		
Josh Anderson	FCRR	Boote Blvd	RR		
Jessica Kease	FCRR	Boote	RR		
Michael Lippert	FCRR	Boote Blvd	RR		
Mike Jones	FCRR	Boote	RR		
Rees Chris	FCRR	Boote	RR		
SAMUEL PARR	FCRR	Phillips	RR		
Joseph Boston	FCRR	Boote	RR		
DuDee CREAMS	FOOT	980 N Jefferson St.			



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NAME	ORGANIZATION	ADDRESS	JOB TITLE	PHONE	EMAIL ADDRESS
Jerry Anthon	FCRR	Phillips	Driver/wraper	904-333-9129	
A.J. Wakley	FCRR	Phillips	Driver	904-450-9397	
Anthony Kirkland	FCRR	Phillips	Driver	904-614-3007	
Richard Allen	FCRR	Phillips	Driver	865-449-9808	
James Elton	FCRR	Phillips	Driver		
Tina Dickerson	FCRR	Phillips	Sup	904-889-9113	
Scott Kuitings	FCRR	Phillips	Sup	904-570-521	
Luis DIERO	FCRR	Phillips	Driver	904-333-2119	
Andy Henry	FCRR	Phillips	OPERATOR		
PHIL GAINES	FCRR	PHILLIPS	DRIVER		
Timothy Hand	FCRR	Phillips	Driver	904-703-9005	
Michael Brewer	FCRR	Phillips	Driver	904-477-0725	
STEVEN SHAWERS	FCRR	Phillips	Driver	904-401-0203	
D. Thomas	FCRR	Boote	Driver		
L. Haines Tr	"	"	"	"	
John Adkin	FCRR	Boote	Sup	904-924-5518	
Shelby Mullins	metric		Admin		
Amanda Nichols	metric		Supervisor		