



# Road Ranger Safety Meeting 05/06/2024

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Metric Engineering on behalf of FDOT District 2



## **ROAD RANGER SAFETY MEETING AGENDA**

May 6, 2024

**1. FIRST COAST ROAD RANGERS PRESENTATION**

Chris Mieckowski

**2. FDOT ITS Operations**

Dee Dee Crews

- A. MOT General Discussion
- B. Safety
- C. Procedural Errors
- D. Road Ranger Operations Interaction
  - a. Communication
  - b. Dispatch
  - c. Event Information
- E. Phone / Tablet Issues
- F. Safe Tows

**3. AVL**

Shelby Mullins/Dee Dee Crews

- A. Breaks/ Shift Changes
- B. Inspections

**4. RTMC SUPERVISOR CONCERNS**

Jason Evans

**5. ROAD RANGER OPERATOR QUESTIONS**

**6. ACTION ITEMS**

**7. FINAL COMMENTS**

FDOT/ 1<sup>st</sup> Coast Road Rangers

**Contractor Meeting:**

- JaxReady Fest Road Ranger Attendance

- Chris began meeting by introducing new employees
- Chris went over topics to be covered this meeting
  - General safety
  - Procedural Errors
  - Breaks and shift changes
  - MOT
  - Radio Procedures
  - Cell phone usage
  - HR notes
- Chris advised road rangers of things to do before leaving the yard
  - Clean and wash trucks inside and out
  - Check the operation and all fluids and supplies
  - Make sure all tools are present and secured
  - Take inventory before leaving the yard
  - Double check hygiene and uniform
- Chris went over things to do while driving
  - Drive in the right lane 5 mph below posted speed limit
  - Look 3 times before merging into traffic
  - Keep proper distance from the vehicle in front of you
  - No texting while driving
  - Always wear your seatbelt. It's the law
  - Don't follow motorists unless TMC request it
  - Do not make u-turns
  - Slow down when being passed by another vehicle
- Chris reminded road rangers of general safety notes when on an event
  - Drive and stop safely. Do not speed to an event. If you need to change lanes or stop quickly, go to the next exit and turn around to come back to the event.

- Do not use official turn arounds
- Pull off the roadway to read messages
- Follow chain of command on scene
- All stops, call TMC and put sign boards up
- Get all vehicle information
- Deploy all 24 cones and do not use any other items for MOT
- Chris went over F.S. 316.003 which authorizes road rangers as emergency vehicles
- Chris discussed procedural errors for the month
- Chris went over break and shift change notes
  - There are no breaks during shift
  - You can use the bathroom if it is an emergency but keep it under 15 minutes
  - Do not go between peak traffic times of 6am-9am and 3pm-7pm
- Chris reminded road rangers of MOT notes
  - All 24 cones get placed out
  - Never turn your back to traffic
  - Try to put a barrier between yourself and on coming traffic
  - Always assume someone will hit your truck
  - Do not get in a hurry
- Chris showed MOT pictures
- Chris went over a few general reminders
  - Get approval from TMC before giving fuel
  - 24/7 routes do not get over time codes
  - Turn all safe tow codes into the office
  - Be factual on the radio
  - Do not accept any tips or compensation for services
  - Do not recommend any service to motorists
  - Never take pictures of an event unless asked by TMC

- Do not put your employment on social media as FCRR then post negative comments
- Chris reminded road rangers of company cell phone procedures
  - Do not send or receive text
  - Do not stream videos or music
  - Do not turn on hotspot
  - Motorists can use cell phones if need be to call for help
- Chris went over where to go for help
- Chris asked if there have been issues with other vendors
  - Road ranger advised the Buckman Bridge shoulders need to be swept
    - Jason advised he will make contact with maintenance company
- Chris concluded meeting



## Road Ranger Safety Meeting

~~Wednesday, March 6, 2024~~

Duval

May 6, 2024



NAME	ORGANIZATION	ADDRESS	JOB TITLE	PHONE	EMAIL ADDRESS
Anthony Rinkert	RR	Phillips	RR		
J.L. Wood	FCRR	Phillips	RR		
Matthew Barnard	FCRR	Phillips	RR		
Richard Allen	FCRR	Phillips	RR		
Michael Brewer	FCRR	Phillips	RR		
Matthew Clark	FCRR	Phillips	RR		
Scott Kuitons	FCRR	Phillips	RR		
Kyle Lewis	FCRR	Phillips	RR		
Jeremy Pennington	RR	Phillips	RR		
JOSE SANCHEZ	ICR	Phillips	ICR		
Wade	FCRR	Phillips	RR		
Timothy	FCRR	Phillips	RR		
Chris	FCRR	Phillips	RR		
Edgar Lima	FCRR	Phillips	RR		
Dee Dee Crows	EDOT	EDOT			

