



Road Ranger Safety Meeting 03/06/2024

Metric Engineering on behalf of FDOT District 2



ROAD RANGER SAFETY MEETING AGENDA

March 6th, 2023

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| 1. FIRST COAST ROAD RANGERS PRESENTATION | Marshall Adkison |
| 2. FDOT ITS Operations | Dee Dee Crews |
| A. MOT General Discussion | |
| B. Safety | |
| C. Procedural Errors | |
| D. Road Ranger Operations Interaction | |
| a. Communication | |
| b. Dispatch | |
| c. Event Information | |
| E. Phone / Tablet Issues | |
| F. Safe Tows | |
| 3. AVL | Shelby Mullins/Dee Dee Crews |
| A. Breaks/ Shift Changes | |
| B. Inspections | |
| 4. RTMC SUPERVISOR CONCERNS | Amanda Nichols |
| 5. ROAD RANGER OPERATOR QUESTIONS | |
| 6. ACTION ITEMS | |
| 7. FINAL COMMENTS | FDOT/ 1st Coast Road Rangers |

Contractor Meeting:

- **TBD**

- Chris welcomed everyone to the safety meeting
- Chris went over topics to be covered this meeting
 - General safety
 - Procedural errors
 - Breaks and shift changes
 - MOT
 - Radio etiquette and time on the radio
 - Cell phone usage
 - HR
- Chris reminded road rangers of things to do before leaving the yard
 - Clean trucks inside and out
 - Check operation of all fluids and tools
 - Make sure all tools are present and secured
 - Take inventory on the truck
 - Double check hygiene and uniform
- Chris discussed things to do while driving
 - Drive in the right lane 5mph below posted speed limit
 - Look 3 times when merging into traffic
 - Keep proper distance from vehicle in front of you
 - No cell phone usage while driving
 - Always wear your seatbelt
 - Workers comp may not cover an accident if you are not wearing a seatbelt
 - Do not follow motorist unless requested by TMC
 - Do not make U-turns
 - When you are being passed by a vehicle, slow down and let them pass
- Chris went over things to do at an event
 - Drive and stop safely

- Do not speed to an event
 - If you pass an event, go to next exit to turn around
- Do not use official turn arounds
- Pull off the road to read messages
- Follow chain of command at an event
- All stops, call TMC and put sign board up
- Stay in communication with TMC throughout the event
- Get all vehicle information
- Deploy all 24 cones
- Chris went over F.S. 316.003 authorizing road rangers as emergency vehicles
- Chris went through the procedural errors for the month
- Chris reminded road rangers of break and shift change notes
 - No breaks during shift
 - If you need to use the bathroom, advise TMC and keep it shorter than 15 minutes
 - Do not use the restroom during peak traffic times unless it is an emergency
 - 6am-9am and 3pm-7pm
 - Get off the yard by 6:15
 - Limit shift changes to 15 minutes on the yard
- Chris went over flagged breaks and shift changes
- Chris discussed MOT notes
 - All 24 cones get placed out
 - Maintain situational awareness
 - Never turn your back to traffic
 - Always assume other drivers can not see you
 - Try to put a barrier between yourself and on coming traffic
 - Never trust anyone but yourself

- Unless it is an emergency, do not get in a hurry
- Chris showed MOT pictures
- Chris went over some general reminders
 - Create an event and get approval from TMC before giving fuel
 - 24/7 routes do not get over time codes
 - Turn all safe tow codes into the office
 - Be short and factual on the radio
 - Do not accept any form of tip or compensation from motorist
 - Do not recommend any services to motorist
 - Do not take pictures of an event
 - Do not post anything negative on social media
- Chris reminded road rangers company cell phones are for FCRR use and motorist use only
 - Do not stream, send text or turn on hotspot
- Chris went over where to go for help
- Chris asked if there have been any issues with other vendors
- Chris concluded meeting



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NAME	ORGANIZATION	ADDRESS	JOB TITLE	PHONE	EMAIL ADDRESS
Tina Dreesen	FCRR	Philips	Supervisor	904-888-9013	TDRoadRangers.com
Richard Allee	FCH	Philips			
Anthony S. Wakley	FCRR	Philips	RR	904-450-9347	
A. Binkert	FCRR	Philips	RR		
Matthew Barnard	FCRR	Philips	RR		
Scott Knitson	FCH	Philips	Sup		
Cameron Allison	FCRR	Philips	RR		
Thomas Hudson	FCRR	Philips	RR		
Michael Brown	FCRR	Philips	RR		
Jerry Kim	FCRR	Philips	RR		
Eddie Medina	FCH	Philips	RR	904-554-6569	EddieMed54@gmail.com
Byron Lewis	FCH	Philips	RR		
Nick Cazen	FCRR	Philips	NC		



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NAME	ORGANIZATION	ADDRESS	JOB TITLE	PHONE	EMAIL ADDRESS
D Thomas	FDOT	Boote	Driver		
Spencer Kroup	FCRR	Boote	Yard/Driver		
Antonio Medina	FDOT	Boote	Driver		
Jim Lawicki	FCRR	Boote	Driver		
L. Haines	"	"	"		
Harvey Beaufort	FCRR	Boote Blvd.	Driver		
Michael Lipscomb	FCRR	Boote Blvd	Driver		
Rip Sullivan	FCRR	Philips Hwy	Driver RR		
Mike Cline	"	Boote	Driver		
Kyle Swartz	FCRR	Boote Blvd.	Driver		
Brian Hord	FCRR	Philips	Driver		
Jose Serrano	FCH	Philips	Driver		
Cameron Richardson	FCRR	Philips	Driver		
D. Brasley	FCRR	Philips	Driver		



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NAME	ORGANIZATION	ADDRESS	JOB TITLE	PHONE	EMAIL ADDRESS
Michael Slawson	FARR		ROAD RANGER		
Rees Christopher	FCRR	Boote	RR/Tow T		
Kenneth Petrus	FCRR	Phillips	RR		
A. Hamm	FARR	Pittsford's	OPERATOR		
C. Muscareu	FCRR	Phillips	RR/Yard		
Jessica Rouse	FCRR	Boote	RR		
LAKELAND Gilson	FCRR	Boote	SUP.		
Edward J Thomas	FCRR	Boote	RR		
Lawrence Ewing	FCRR	Boote	RR		
Dr. Dan. Crenshaw	FADT				
Amanda Nichols	Metric		SUPERVISOR		
Shelby Mullins	Metric		Admin		