



Road Ranger Safety Meeting 5/01/2019

Metric Engineering on behalf of FDOT District 2

ROAD RANGER SAFETY/TRAINING MEETING AGENDA



May 1, 2019

1. FIRST COAST ROAD RANGERS PRESENTATION –

Cody Parham

2. FDOT ITS Operations

Dee Dee Crews

- A. MOT General Discussion
- B. Safety
- C. Procedural Errors
- D. Road Ranger Operations Interaction
 - a. Communication
 - b. Dispatch
 - c. Event Information
- E. Recent MOT Issues
- F. Phone/ Tablet Issues

3. AVL

Sherrell Lall

- A. Breaks/ Shift Changes
- B. Inspections

4. RTMC SUPERVISOR CONCERNS

Jason Evans

5. ROAD RANGER OPERATOR QUESTIONS

6. ACTION ITEMS

7. FINAL COMMENTS

FDOT/ 1st Coast Road Rangers

CONTRACTOR MEETING

- Expansion Update (FCE and EL)
- General Discussion

Notes:

- Cody opened meeting by welcoming everyone.
- Cody introduced Barry who is a new Road Ranger.
- Cody advised that there might be some shift changes.
- Cody advised the Road Rangers that when they are working they must be in uniform.
Cody also advised them that if they have any problems with uniforms to please put it on the app.
- Cody advised that the time off looks good now. He also asked them to please try to give a notice when requesting time off.
- Cody went over the code logs on how to fill them out. He asked them to please make sure they are filling them out and not leaving them blank.
- Cody and Mike asked all Road Rangers to please make sure you are turning off the message board, light bar and putting cell phone on the charger at the end of the day/weekend.
- Cody advised all Road Rangers that we do not use construction zones to bypass traffic.
- Cody asked the Road Rangers again to please make sure you are cleaning your truck.
- Cody advised the Road Rangers that if they are having issues with the radios then to please call into the TMC. Cody also advised them that they must create an event and they must keep the TMC updated when tow truck arrives, departs. That is part of your job.
- Cody went over some MOT pictures.

- Cody and Mike asked them to please put your cones out as soon as you arrive to the scene.
- Mike advised the Road Rangers that they must wear their seatbelts. Please don't buckle it and sit on it.
- Mike and Cody advised when backing up another Road Ranger please make sure you are back some. Do not be right behind them.
- Cody went over how to taper. Cody asked them to please taper first when arriving. Cody also advised them that he has videos and pictures if they would like to see/watch.
- Cody advised the Road Rangers that if they get charged for liquidated damages that they will charge the Road Ranger the fee.
- Cody, Mike, Dee Dee and Jason advised the Road Rangers that if they see someone acting like a Road Ranger to please try to get vehicle description, tag number and to please report it right away to the TMC.
- Dee Dee read a letter of thanks that was sent to Tallahassee regarding a job well done by Daniel and Kevin. Dee Dee, Jason and Cody thanked them.
- Road Rangers asked if there could be a relocate added in the SPARR app. Jason advised he will add that for them.
- Jason asked to please make sure you are familiar with your area. If you need to look at a map and study your area, please do so. We have had drivers go way off route when dispatched to an event. We will rarely send you 20+ miles off your route. If you are unsure, please ask the dispatcher.

- Sherrell asked to please make sure when leaving the TMC/scene that your message board is turned off.
- Sherrell advised that several trucks are missing spotlights.
- Sherrell asked to please make sure you are making the changes when going on/off breaks.
- Sherrell also reminded them that breaks are only 15 minutes long. There are some that are still taking 30 minutes.
- Sherrell advised that shifts changes are looking good.
- Tina advised that her phone froze up.
- Meeting adjourned

RR Safety Meeting. May 1st, 2019.

Name	Organization	Job Title	Phone	Email Address
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