



Road Ranger Safety Meeting 12/4/2019

Metric Engineering on behalf of FDOT District 2

ROAD RANGER SAFETY/TRAINING MEETING AGENDA



December 4th, 2019

1. FIRST COAST ROAD RANGERS PRESENTATION –

Cody Parham

2. FDOT ITS Operations

Dee Dee Crews

- A. MOT General Discussion
- B. Safety
- C. Procedural Errors
- D. Road Ranger Operation Interaction
 - a. Communication
 - b. Dispatch
 - c. Event Information
- E. Phone/ Tablet Issues
- F. WBW Express Lane/FHP Hire Backs

3. AVL

Lisa Sparling

- A. Breaks/ Shift Changes
- B. Inspections

4. RTMC SUPERVISOR CONCERNS

Amanda Nichols

5. ROAD RANGER OPERATOR QUESTIONS

6. ACTION ITEMS

7. FINAL COMMENTS

FDOT/ 1st Coast Road Rangers

CONTRACTOR MEETING

- FCE – Will not be handled by the RTMC

Notes:

- Cody opened the meeting and welcomed everyone.
- Cody thanked the Road Rangers for working Thanksgiving.
- Cody advised the Road Rangers to check the tire pressure on the trucks. Each tire has the max pressure on them. If the pressure is low add air or change it if needed. Don't expect anyone to change the tire for you.
- Cody asked if any of the Road Rangers were having issues with SPARR this morning. No issues in Jax only in Gainesville.
- Cody advised the Road Rangers that if you are providing a service then you must deploy your cones.
- Cody went over the procedures for end of shift. He advised the Road Rangers to stay on patrol until you get to the fueling station then change your status to fueling. Once you're done with fueling go back to patrol until you get to the yard. Once at yard then change to end of shift.
- Cody went over the shift change procedures with the Road Rangers. Once the truck arrives at the yard, you have 15 minutes to complete your inspection and make sure all equipment is there and working properly. Then you start patrol.
- Cody advised the Road Rangers that if you're driving to or from your route and see a motorist to stop and assist. It does not matter if it's your route or not.
- Cody went over good MOT.
- Cody is looking into getting an app on all the phones. The app will allow him to remote into the phones and fix the issue.
- Cody advised the Road Rangers for First Coast Expressway will be the following: Barry Nolan, Allen Dunn, Paul Bodola, Johnny Atkins, Doug Bradley, Josh Wilcox. There will be no safe tows but you will have red tags. The communication they will use will be via zello. Zello is a 2 way communication. It's similar to the Nextel. SPARR log in will be first initial/last name. Truck number is 223 and Route FCE1.
- Cody asked the Road Rangers to please make sure they are logging into SPARR correctly. Please make sure it is under your name and route.
- Dee Dee and Amanda went over the transport code with the Road Rangers. Before the Road Rangers can transport anyone they must wait for the TMC approval code. To get the approval code they must call in the tag number. TMC will then give FHP the tag number and have them run it to make sure it's not stolen. Once the tag comes back and is clear, TMC will give the transport code. If for some reason the Road Ranger does not feel safe then they may leave however they must notify the TMC and also Cody.
- Road Rangers advised the grass has been cut.

- Dee Dee advised as of now the Holiday Schedule will be normal unless she is told otherwise
- Dee Dee to pull the yearly numbers.
- Amanda asked the Road Rangers to please check in after they have been on an event for 20-30 minutes to let us know whats going on and that everything is okay.
- Amanda to remind the Road Ranger Operators to please be patient due to the radios not always working.
- Lisa asked the Road Rangers to please watch shift change. Some are still pushing 40 minutes.
- Lisa advised break times have been pretty good. There are a few pushing 30 minutes per shift. Please make sure you are not taking breaks during peak times.
- Meeting adjourned.



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Wednesday, December 4th, 2019
 Jacksonville



NAME	ORGANIZATION	ADDRESS	JOB TITLE	PHONE	EMAIL ADDRESS
Kevin Trotter	FCRR		Road Ranger	904 476 4226	Kevin.trotter@fcrr.com
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L. Haives	FCRR	"	LI	11	11
AWANDA NICHOLS	Metrol	"	Supervisor	(919) 903-1030	
Misa Sparrino	metrol			904-903-2010	



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NAME	ORGANIZATION	ADDRESS	JOB TITLE	PHONE	EMAIL ADDRESS
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Amanda Nichols	Metric	"	Supervisor	(914) 903-2030	
Nisa Santana	Metric			904-903-2010	