



Road Ranger Safety Meeting 3/08/2019

Metric Engineering on behalf of FDOT District 2

ROAD RANGER SAFETY/TRAINING MEETING AGENDA



March 6th, 2019

1. FIRST COAST ROAD RANGERS PRESENTATION –

Cody Parham

2. FDOT ITS Operations

Dee Dee Crews

- A. MOT General Discussion
- B. Safety
- C. Procedural Errors
- D. Road Ranger Operations Interaction
 - a. Communication
 - b. Dispatch
 - c. Event Information
- E. Rest Areas
- F. Radio Response Times
- G. Phone/ Tablet Issues

3. AVL

Sherrell Lall

- A. Breaks/ Shift Changes
- B. Inspections

4. RTMC SUPERVISOR CONCERNS

Jason Evans

5. ROAD RANGER OPERATOR QUESTIONS

6. ACTION ITEMS

7. FINAL COMMENTS

FDOT/ 1st Coast Road Rangers

CONTRACTOR MEETING

- Expansion Update (FCE and EL)
 - Truck Refuel
- Cones on RISC Lite Wrecker in Gville
- General Discussion

Notes:

- Cody opened meeting by welcoming everyone and introduced the new employees.
- Cody thanked the Road Rangers that have been working weekends.
- Cody advised the Road Rangers that they have hired weekend help and that if you are still wanting to work weekends to please let him know and maybe he can schedule every other weekend.
- Cody advised all new Road Rangers that if they have any questions to please reach out to the Road Rangers and ask them to make sure.
- Cody advised that they will be using a new app called Slack. He will put the schedule in Slack and meetings as well. Cody will send an invite out for the Road Rangers to accept. Should have the email later today March 6, 2019. If you do not receive it by March 7, 2019 in the am please let Cody know. Cody also advised that if you needed any help setting the app up to let him know and he would help.
- Cody advised not to text him at 3am. He does not hear his text messages. Cody asked if it is late to please just call him. He will hear his phone ring.
- Cody showed some pictures of good MOT from incidents and thanked the Road Rangers.

- Cody advised that the Westside Road Rangers should all (but a few) have their new uniforms. And all Westside Road Rangers that have new uniforms should have turned your old uniforms in. He did advise he is still working on a couple of the uniforms.
- Cody advised the Southside Road Rangers to check with Mike. Mike might have the new uniforms in today. Mike will need the old uniforms in a bag labeled with what the number of shirts, pants, etc. by March 20, 2019.
- Cody informed the Road Rangers that they are currently working on getting uniforms for new hires.
- Mike advised that truck 8 needs a new radio. Jason and Dee Dee advised for them to come to the RTMC with the radio. Dee Dee will send the radio in to repair and give truck 8 either her radio or Jason's.
- Cody also advised Dee Dee and Jason that they will need a radio for trucks 219 and 220.
- Cody advised the Road Rangers to please stay off YouTube on the tablets. This is for business use only.
- Cody also advised that he will be on vacation next week March 11th – March 15th. Please call Mike if assistance is needed. Cody will send the work schedule for the next 2 weeks.
- Mike reminded the towers to please make sure you do not block the Road Ranger truck. Reminded them that the tow truck is bigger, and we have to be able to see the Road Ranger sign board.
- Road Ranger advised that one delineator is already missing on the express lanes.
- Jason went over where the investigation site locations are on the express lanes. Jason also advised them that a sign will be put up.

- Dee Dee reminded the Road Rangers that we do not patrol the Rest Areas.
- Sherrell asked the Road Rangers to please make sure all items (sand, gas, etc.) are full before leaving the yard.
- Sherrell also asked the Road Rangers to please make sure they have their name tag on. The name tag is part of the uniform.
- Sherrell advised Cody and Mike that truck 216 is missing the insurance paper work.
- Sherrell advised that the shift changes are pushing around 40mins.
- Sherrell also advised that the PM breaks have been increasing during peak periods.
- Sherrell advised to please check your phones. Make sure your phone has the correct status. If you are patrolling make sure that is what it shows.
- Sherrell advised that there are still some fire extinguishers that are expired. Mike noted that he will take care of them.
- Sherrell asked the Road Rangers to please check your spot lights to make sure they are working.
- Sherrell advised that truck 201 and 204 DMS boards need to be fixed. Cody advised that he has ordered new DMS boards and is just waiting for them to ship.
- Meeting adjourned



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Jacksonville



NAME	ORGANIZATION	ADDRESS	JOB TITLE	PHONE	EMAIL ADDRESS
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Don De Groot	FDOT				
Kisa Spatina	FDOT/Metric				