



Road Ranger Safety Meeting 10/7/2020

Metric Engineering on behalf of FDOT District 2

ROAD RANGER SAFETY/TRAINING MEETING AGENDA



October 7, 2020

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| 1. FIRST COAST ROAD RANGERS PRESENTATION | Marshall Adkison |
| 2. FDOT ITS Operations | Dee Dee Crews |
| A. MOT General Discussion | |
| B. Safety | |
| C. Procedural Errors | |
| D. Road Ranger Operations Interaction | |
| a. Communication | |
| b. Dispatch | |
| c. Event Information | |
| E. Phone / Tablet Issues | |
| F. Safe Tows | |
| 3. AVL | Lisa Sparling/Dee Dee Crews |
| A. Breaks/ Shift Changes | |
| B. Inspections | |
| 4. Hurricane Season | Dee Dee Crews |
| 5. Expanded Routes | Dee Dee Crews |
| 7. RTMC Supervisor Concerns | Amanda Nichols |
| 8. Road Ranger Operator Questions | |
| 9. Action Items | |
| 10. Final Comments | FDOT/1 st Coast Road Rangers |

CONTRACTOR MEETING
TBD by Dee Dee

Notes:

- Marshall introduced new Road Rangers.
- Marshall asked the Road Rangers what a safety meeting was for, Road Rangers response was to learn. Marshall advised them it is the awareness to safety.
- Marshall went over General Safety:
 - o Use of Cell Phones
 - o All stops, your sign board goes up
 - o Inform TMC and stay in communication – please communicate every 15mins with the TMC.
 - o Get vehicle information
 - o Cones deployed
- Marshall advised the Road Rangers at 6:30am you are supposed to be on your route. Not at a gas station. If you want to go to the gas station, please leave the yard earlier.
- Mike advised the Road Rangers there is a coffee pot at the yard, he will go and buy coffee for the Road Rangers.
- Marshall advised the Road Rangers they are getting a time clock for them to clock in and out.
- Marshall advised the Road Rangers they must put out MOT.
- Marshall went over some pictures of MOT and gave suggestions on what the Road Rangers could have done to improve. He also showed some good MOT examples.
- Marshall advised the Road Rangers to never turn your back to traffic, never think someone else is watching out for you.
- Johnny advised the Road Rangers that the flares work wonderful if its dark out.
- Marshall advised the Road Rangers that they have lost 5 bumpers in the last 60 days. So please do not be in a hurry, set up good MOT and call into the TMC every 15 minutes.
- Dee Dee thanked the Road Rangers for staying within the break times.
- Marshall asked the Road Rangers during shift change to please advise the next Road Ranger what they need to restock on the truck.
- Marshall advised the Road Rangers if you do your job and follow the rules, we will have a good report. Good reports equal more for the program down the road.
- Dee Dee advised Road Rangers that we are still in Hurricane Season. Please be prepared.

- Marshall advised them to please make sure they have a plan for their family and pets. Also make sure you have your "A" bag which is a bag with 5 days' worth of supplies.
- Marshall told the Road Rangers, do not depend on their partner to do your job.
- Marshall advised the Road Rangers no smoking/vaping is allowed on scene or in the trucks. That is a \$500 fine. Smoking/vaping on break time only.
- Marshall asked the Road Rangers to please make sure they have at least 5 red tags in their trucks every shift.
- Marshall also reminded them to use a red tag you must call the TMC and get a case number.
- Marshall also reminded them to make sure they have comment cards and to please pass them out. Marshall also got the FB account up to date and there have been some positive comments posted on FB.
- Dee Dee advised she has ordered 5000 more comment cards.
- Mike advised if your phone charger cable is broken/damaged to please let your supervisor know. If you are on shift buy a new one and just bring in your receipt and you will be reimbursed.
- Dee Dee thanked the Road Rangers again for good break times.
- Dee Dee advised that shift change are improving
- Dee Dee advised the 24hr routes are going well. Thank you.
- Amanda asked the Road Rangers to make sure when putting in events that they are putting them in the general-purpose lanes not the express lanes. You might have to change from express lanes to the general-purpose lanes.
- Tina asked the Road Rangers to get with her after the meeting if they need a badge.
- Meeting adjourned.



Road Ranger Safety Meeting
Wednesday, October 7th, 2020
 Jacksonville

NAME	ORGANIZATION	ADDRESS	JOB TITLE	PHONE	EMAIL ADDRESS
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Anton's Johnson	FCRR	Philips Hwy	Road Ranger	352-660-5310	Cody.Lawton5536@flhosp.com
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Johnny Atkins					

