



# Road Ranger Safety Meeting 5/5/2021

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Metric Engineering on behalf of FDOT District 2

# ROAD RANGER SAFETY/TRAINING MEETING AGENDA



May 5, 2021

**1. FIRST COAST ROAD RANGERS PRESENTATION**

**Marshall Adkison**

**2. FDOT ITS Operations**

**Dee Dee Crews**

- A. MOT General Discussion**
- B. Safety**
- C. Procedural Errors**
- D. Road Ranger Operations Interaction**
  - a. Communication**
  - b. Dispatch**
  - c. Event Information**
- E. Phone / Tablet Issues**
- F. Safe Tows**
- G. Zello**

**Jason Evans**

**3. AVL**

**Lisa Sparling/Dee Dee Crews**

- A. Breaks/ Shift Changes**
- B. Inspections**

**4. RTMC Supervisor Concerns**

**Amanda Nichols**

**5. Road Ranger Operator Questions**

**6. Action Items**

**7. Final Comments**

**FDOT/1<sup>st</sup> Coast Road Rangers**

Contractor Meeting:

TBD

- Marshall advised the Road Rangers the next meeting will be June 2, 2021.
- Marshall introduced the new Road Rangers.
- Marshall advised the Road Rangers that fuel cost will probably go up soon. Please make sure you call into the TMC before giving out fuel.
- Marshall advised the Road Rangers that the approval codes are changing to east and west. Your approval code will start with "E" for East. Remember if you are a 24/7 route you do not have overtime codes.
- Marshall advised the Road Rangers to keep promoting Facebook.
- Please make sure you ask the motorists to post on Facebook under the comments.
- Marshall reminded the Road Rangers to please do not post pictures of any motorist/scene on social media.
- Marshall advised the Road Rangers that courts are now back open. This means reporters will be out. Please watch what you say.
- Marshall asked the Road Rangers to please make sure they keep uniforms clean and to maintain hygiene we do represent the State.
- Marshall advised the Road Rangers that if they use the emergency lane, please do not speed. Please remember if you get into an accident using the emergency lane you are responsible.
- Marshall asked the Road Rangers to please make sure Safe Tow paperwork is turned in. Also please make sure you put the code and the time the event is over on the paperwork.
- General Safety is going well.
  - No texting while driving.
  - At all stops make sure you are calling into the TMC.
  - Deploy cones at every stop.
- Marshall went over the chain of commands. Marshall asked the Road Rangers to please check with their supervisor first. If you do not feel like you are getting anywhere then please call Marshall or Mark. Please only call Jackie if it is related to HR. She cannot help with raises, scheduling etc.
  - Managers East
    - Phillips: Tina
    - Boote Blvd: Charlie

- Manager West
  - Gainesville: Scott
- Director of Human Resource
  - Jackie Hall
- Marshall went over the procedural errors with the Road Rangers. Tina will speak with Richard Crusaw on his procedural errors.
- Marshall reminded the Road Rangers to please call into the TMC every 15 minutes, if you are out of your vehicle at an event, it is for your safety.
- Marshall asked the Road Rangers to please make sure they deploy all 15 cones and please do not trust anyone but yourself when it comes to safety.
- Dee Dee asked the Road Rangers to please be careful and know your surroundings and please do not turn your back on traffic.
- Marshall showed a picture of a MOT and showed them how the motorist was standing behind the Road Ranger.
- Marshall asked the Road Rangers to please try and have the motorist stand as far back as possible.
- Marshall advised the Road Rangers that if you must go in-between your truck and the barrier wall to please make it fast. You do not want to get pinned in-between.
- Marshall went over good MOT and gave advise on other MOT.
- Marshall advised the Road Rangers that showing MOT is not to get anyone in trouble or to point out bad MOT it is to learn from it.
- Marshall asked the Road Rangers to please do not push cars with the Road Ranger truck. Even if motorist gives you the ok. Please only push cars with the truck if law enforcement tells you to and then please call the TMC and advise them that law enforcement asked you to do so. Please give the TMC the Officer's name that advised you to push it. The operator will note it in the event for your records.
- Amanda will advise the TMC Operators to not ask the Road Rangers to push cars out of the way unless told by law enforcement.
- Marshall advised if car needs pushed to call Safe Tow.
- Dee Dee advised Road Rangers that break, and shift times look good.
- Marshall asked the Road Rangers to make sure the trucks are being filled up with propane. Please make sure you are using the propane and not gas.

- Marshall asked the Road Rangers to not call off shift until end of shift time. Some are calling off 15mins early. Please stay on shift until shift is over.
- Marshall asked the Road Rangers to please make sure you keep your toolboxes locked when not using.
- Please keep all trucks cleaned and locked.
- No smoking/vaping in or around Road Ranger truck.
- Marshall went over radio etiquette with the Road Rangers.
- Jason checked the phones, and everything is going good with the Zello App.
- Jason advised the Road Rangers that we are working on the Wi-fi at the TMC. Jason advised them once this is fixed there really should be no problem.
- Meeting adjourned.



## Road Ranger Safety Meeting

**Wednesday, May 5, 2021**  
Jacksonville



NAME	ORGANIZATION	ADDRESS	JOB TITLE	PHONE	EMAIL ADDRESS
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Edward Shaw			Road Ranger		
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Cameron Glisson			Road Ranger		
Darius Thomas			Road Ranger		
Mik Lewis			RR	704-450-2607	
Josh Samerson	FCRR	Boite	RR	704-418-0818	
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