



Road Ranger Safety Meeting 1/6/2021

Metric Engineering on behalf of FDOT District 2

ROAD RANGER SAFETY/TRAINING MEETING AGENDA



January 6, 2021

1. FIRST COAST ROAD RANGERS PRESENTATION

Marshall Adkison

2. FDOT ITS Operations

Dee Dee Crews

- A. MOT General Discussion
- B. Safety
- C. Procedural Errors
- D. Road Ranger Operations Interaction
 - a. Communication
 - b. Dispatch
 - c. Event Information
- E. Phone / Tablet Issues
- F. Safe Tows

3. AVL

Lisa Sparling/Jason Evans

- A. Breaks/ Shift Changes
- B. Inspections

7. RTMC Supervisor Concerns

Amanda Nichols

8. Road Ranger Operator Questions

9. Action Items

10. Final Comments

FDOT/1st Coast Road Rangers

Notes:

- Marshall asked the Road Rangers what a safety meeting was for and then explained why we have the safety meetings once a month.
- Marshall went over Topics covered:
 - o General Safety: Safety first. No texting and driving (if caught you will be terminated), all stops – must call TMC/sign boards up, stay in communication with the TMC, get vehicle info, deploy cones.
 - o Procedural Errors: You must always deploy cones
 - o MOT: Must deploy cones. Do not ever turn your back on traffic. Do not trust anyone. Always watch yourself. Do not get in a hurry.
 - o Breaks and Shift Changes: going well.
 - o Safe Harbor Tows: Road Rangers advised they are going well
 - o Radio Etiquette & Time on Radio: We are still looking into new radios, if you have not spoken to the TMC within 15 minutes please notify them.
- Marshall advised the Road Rangers they do work emergencies. We are on call 24/7
- Next Road Ranger Meeting will be February 3, 2021.
- Marshall asked the Road Rangers to please make sure they are calling in with vehicle tag before giving out fuel. Please make sure once TMC gives you the code you turn in.
- Marshall advised the Road Rangers they can use the turn around. However, please make sure before pulling out on the highway that you do not cut any motorist off and that you have enough time to accelerate. You will be responsible for any accidents/tickets you receive
- Jacksonville will be 100 percent propane. If your truck runs out of propane it will automatically switch over to gas. The acceleration might be slower so be prepared.
- Gainesville will not be switching over to propane due to their contract
- Marshall advised once they are switched over to propane, they are hoping to be able to get and help with insurance benefits. Should know more within the next 30 days.
- Marshall advised Road Rangers that Jackie is currently working on getting the W2's out
- Marshall gave out Road Ranger hats at the meeting. Please check at Boots or Phillips for the safety vest. Please make sure you fold the vest when not in use.
- Marshall asked the Road Rangers to please make sure you are keeping the trucks clean and stocked

- Jason advised the new procedure for the AM Contractor call out. When you arrive on scene please see if you can handle or if you need to call another Road Ranger for back up vs calling Maintenance. If Maintenance is needed please call the TMC and advise them and they will contact Maintenance. This only applies to Duval County.
- Marshall asked the Road Rangers to keep promoting Facebook
- Jason asked the Road Rangers to please safe tow motorist to the shoulder if possible. Please only move them to the shoulder you can not take them to an exit or anything. Only do this for crashes with no injuries.
- Marshall advised the Road Rangers no smoking/vaping in the truck or outside of the truck while on route.
- Marshall advised the Road Rangers that if they are sent to a location and the Officer is out waving at them that does not mean they are waving hi or bye. You are to stop and speak with the Officer to see if they need your assistance
- Marshall and Jason asked the Road Rangers to please make sure you are familiar with your route. If you need help with a location or directions, please call the TMC and they can assist you. TMC can see you on the map and can give you the best route to take.
- Tina asked the Road Rangers to please make sure when you are back at the yard for shift change and putting fuel in your truck that you change to fueling not off shift.
- Meeting adjourned.

