



Road Ranger Safety Meeting 10/06/2021

Metric Engineering on behalf of FDOT District 2

ROAD RANGER SAFETY/TRAINING MEETING AGENDA



October 6, 2021

1. FIRST COAST ROAD RANGERS PRESENTATION

Marshall Adkison

2. FDOT ITS Operations

Dee Dee Crews

- A. MOT General Discussion
- B. Safety
- C. Procedural Errors
- D. Road Ranger Operations Interaction
 - a. Communication
 - b. Dispatch
 - c. Event Information
- E. Phone / Tablet Issues
- F. Safe Tows

3. AVL

Lisa Sparling/Dee Dee Crews

- A. Breaks/ Shift Changes
- B. Inspections

4. RTMC Supervisor Concerns

Amanda Nichols

5. Road Ranger Operator Questions

6. Action Items

7. Final Comments

FDOT/1st Coast Road Rangers

Contractor Meeting:

- Marshall welcomed everyone.
- Marshall advised the next meeting will be held on November 3, 2021.
- Marshall reminded the Road Rangers to please not post on social media in uniform.
- Marshall reminded the Road Rangers to please make sure they create an event when giving out fuel.
- Marshall went over general safety guidelines.
- Marshall went over the emails that State Farm received.
- Marshall thanked the Road Rangers for a wonderful job.
- Marshall advised the Road Rangers that he is still working on getting keys for the toolboxes.
- Marshall went over the procedural errors with the Road Rangers.
- Marshall advised the Road Rangers that if the TMC is asking you to do something please do it. If you have an issue with what they are asking you to do please advise your supervisor.
- Marshall advised the Road Rangers if they are having to go past the first exit with motorist to please notify the TMC and advise them along with your supervisor. We understand if a semi is being towed that you might have to go a little further but please notify the TMC.
- Marshall went over good MOT.
- Marshall reminded the Road Rangers they must deploy cones on MOT.
- Marshall advised the Road Rangers time off will not be approved until new hires start. Marshall is hoping it will be in a couple weeks. He asked the Road Rangers to please be patient due to COVID and people leaving. They are short staffed.
- Marshall reminded the Road Rangers to not call off shift until your shift is over.
- Marshall asked the Road Rangers how red tags were going. The Road Rangers advised Marshall the vehicles are taking a week to two weeks before they are removed. Marshall asked that they please be patient everyone is short staffed due to COVID.
- Marshall advised the Road Rangers that we are almost out of Hurricane Season.
- Marshall asked the Road Rangers to please make sure their trucks are clean/washed and fueled.
- Marshall asked the Road Rangers to please advise if they have any issues with any of the vendors.
- Marshall reminded the Road Rangers that they are not allowed to use the turn around or emergency lane unless FHP or TMC advises them to do so.

- Marshall reminded the Road Rangers when they stop to please make sure they call the TMC and to put their sign boards up.
- Marshall advised the Road Rangers when they leave their truck to please take your cell phones with you.
- Marshall advised the Road Rangers that FMLA is not paid leave.
- Marshall advised the Road Rangers for them to get workers comp they must report it and must be seen by a doctor.
- Marshall advised the Road Rangers on an injury you must have a release from doctor before you can return to work.
- Road Rangers advised they are having issues with the headphones.
- Marshall advised the Road Rangers if you are having an issue with headphones to please take them off.
- No smoking/vaping in or around Road Ranger truck.
- Meeting adjourned.



Road Ranger Safety Meeting
Wednesday, October 6, 2021
 Jacksonville

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Amanda Nichols	Metric-DOT				

